



Diamond Circle Award Support Staff 2018-2019

The Ritenour School District is proud of the many outstanding staff members who work hard to enhance the learning of our students. Whether employed as a food service worker, maintenance or custodial staff member, nurse or office personnel, other support professional, or teacher assistant, each person makes a vital contribution to the team effort. We are pleased to recognize a support staff employee who represents their colleagues in the Diamond Circle Award program.

Who May be nominated?

- Teacher Assistants
- Food Service
- Nurses
- Office Personnel
- Other Support Professionals
- Maintenance and Custodial Staff

While the award is strictly for support staff personnel, **all Ritenour employees have the opportunity to nominate anyone who meets the criteria established on the nomination sheet.** These criteria were established by the Support Staff Advisory Committee and will be used in the selection of a district recipient. Nominations are submitted through Google and due by November 16, 2018.

How can you nominate someone?

Considering the established criteria, please take the opportunity to nominate district support staff members for the Diamond Circle Award. Please justify your nomination by providing specific examples of how the nominated support staff member meets the qualifications.

How will award winners be selected?

A district selection team will review the nominations and select the nominee(s) to be interviewed by the committee. The committee will interview the nominee(s) and an announcement will be made approximately in early April. The selection committee will consist of teachers, building administrators, the Support Staff Employee of the Year from the previous year, and the Coordinator of Professional Learning. The recipient will be recognized at the Honors Dinner in April 2019.