



## **Diamond Circle Award Certified Teaching Staff 2018-2019**

The Ritenour School District is proud of the many outstanding staff members who enhance and promote student learning. We are pleased to recognize teachers who represent their colleagues in the Diamond Circle Award program.

### ***Who may be nominated?***

- Certified Teaching Staff (teachers, librarians who instruct students)
  - Must have two or more years of experience
  - Must not have been the building Diamond Circle Awardee in the past five years (2013-2018)

These criteria were established by the District Professional Development Committee and will be used in the selection of the building and district recipients.

NOTE: Building administration will approve nominations before going to a staff vote.

### ***How can you nominate someone?***

- Nomination forms are available through Google and are due November 16, 2018.
- This year, when you nominate a candidate, the candidate will receive an email indicating that he/she was nominated (Your name will be kept anonymous). The nominee will be responsible for sharing specific details regarding how he/she qualifies for the Diamond Circle Award.

### ***How will award winners be selected?***

Building recipients will be announced approximately the third week of December after the building selection team reviews the nominations. The Diamond Circle Award recipient from each building may then choose to apply for the **district** Diamond Circle Award. ***The winner of the district Diamond Circle Award is eligible to apply for the State Teacher of the Year award. Staff members who are retiring at year's end are not eligible for the state teacher of the year award.*** A district selection committee consisting of teachers, building administrators, the previous year's Diamond Circle Teacher of the Year and Employee of the Year and the Director of Professional Development will review the applications from the building award recipients and select the applicants to be interviewed by the district selection committee. The applicants will be interviewed by the committee and a district recipient will be selected. An announcement of the District Diamond Circle recipient will be made approximately the second week of April. All Diamond Circle Award building nominees will be recognized at the Honors Dinner in April.