

Enrollment for School Year: _____

PRIMARY HOUSEHOLD

(Who lives in the home where the student(s) live/sleep)

Adult #1

Name: _____ Relationship to student(s): _____

Primary Telephone Number: _____ Please choose: Home Cell Work

Secondary Telephone Number: _____ Please choose: Home Cell Work

Address: _____ Apt. _____ City: _____ State: _____ Zip: _____

Email Address: _____ Primary language spoken at home: _____

Is any family member residing in this household? Active Duty Military National Guard or Reserve None

Adult #2

Name: _____ Relationship to student(s): _____

Telephone Number: _____ Please choose: Home Cell Work

Email Address: _____

Adult #2 has permission to be added to the emergency contacts: Yes No Adult #1 initials: _____

Sibling(s) Currently Attending a Ritenour School (K-12)

 Name Grade School

 Name Grade School

 Name Grade School

 Name Grade School

SECONDARY HOUSEHOLD

(Parent or legal guardian who does **not** live where the student's live/sleep)

Adult #1

Name: _____ Relationship to student(s): _____

Telephone Number: _____ Please choose: Home Cell Work

Address: _____ Apt. _____ City: _____ State: _____ Zip: _____

Email Address: _____ Primary language spoken at home: _____

Adult #2

Name: _____ Relationship to student(s): _____

Telephone Number: _____ Please choose: Home Cell Work

Email Address: _____

EMERGENCY CONTACTS

In the event Adult's 1 or 2 cannot be reached, please provide contact information of a friend, relative or neighbor

Name: _____ Relationship to student(s): _____

Telephone Number: _____ Please choose: Home Cell Work

Name: _____ Relationship to student(s): _____

Telephone Number: _____ Please choose: Home Cell Work

I do not have any emergency contacts Initial: _____

EMERGENCY DISCLOSURE

In the event that my child is injured, becomes ill and needs medical attention for any reason and I cannot be contacted, the Ritenour School District is authorized to arrange transportation to a medical facility and request treatment for my child(ren). I shall be responsible for all cost of transportation, care and/or treatment.

I verify the above statements to be correct.

Date: _____

Parent/Legal Guardian Signature

Parent/Legal Guardian Signature

Please complete the following questions to assist the Ritenour School District in enrollment identification and to better serve families who may meet requirements of the McKinney-Vento Act and Every Child Succeeds Act (ESSA). These questions help determine if a student meets the eligibility criteria for services provided under the definition of homeless.

Does the student(s) sleep in a home owned/rented by the parent or legal guardian?

Yes If yes, **DO NOT** answer the following questions.

No If no, **please answer** the following questions:

Are you looking for permanent housing? Yes No

If no, explain: _____

If yes, what location/school district? _____

Why are you living in the above situation?

Loss of housing - **please check one** - Eviction Foreclosure House Fire Other: _____

Domestic violence

Housing that is inadequate (i.e. no electricity, mold, etc.)

Financial hardship, please explain: _____

Natural disaster (flood, tornado, etc.)

Other: _____

Where are you currently living?

With a relative

With a friend

• School district where your relative or friend reside: _____

• Are you currently contributing to the household expenses? Yes No

In a hotel/motel- name of hotel/motel: _____

In a shelter/transitional housing program – name of shelter/program: _____

Other: _____

• Do you have a signed lease agreement or mortgage with anyone in your name? Yes No

REQUIRED COMPLETION BY ALL PARENTS OR LEGAL GUARDIANS

If you have a child aged 3 through 21 and you have moved from one school district to another school district within the preceding 36 months, your child may be eligible for a special program of supplemental services.

Please answer all of the following questions to help us determine if your child is eligible:

1. Before the move, was either parent (or guardian) employed in some form of temporary or seasonal agricultural or agriculture-related work such as: Planting or harvesting crops (vegetables, fruits, cotton, etc.); landscaping; transporting farm products to market; feeding poultry, gathering eggs, working in hatcheries, processing poultry, beef, hogs, fruit, vegetables, etc.; working on a dairy farm or a catfish farm; cutting firewood or logs to sell? Yes No
2. Was the move from one school district to another made for the purpose of looking for or obtaining any of the above jobs? Yes No
3. Is either parent (or guardian) now employed in any of the above kinds of work? Yes No
4. Have you moved away with your child during only the summer months to engage in crop harvesting or other seasonal agricultural? Yes No

**If you answered yes to any of the above questions,
you will be asked to complete an additional Federal document.**



FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA) NOTICE OF DIRECTORY INFORMATION

The Ritenour School District designates the following information contained in the educational records of its students as “directory information” for the purpose of the Family Educational Rights and Privacy Act (FERPA): student’s name; parent’s name; grade level; enrollment status; participation in school-based activities and sports; weight and height of athletic team members; honors, awards and degree received; artwork or coursework displayed by the District; and photographs, videotapes, digital images and recorded sound unless such photographs, videotapes, digital images and recorded sound would be considered harmful or an invasion of privacy. By law, military recruiters may request a student’s address and telephone number (for high school students only).

The primary use of directory information in the Ritenour School District is to include this type of information from a student’s education records in certain school publications, such as: a playbill showing a student’s role in a drama production; honor roll or other recognition lists; graduation programs; sports activity sheets, such as for football, showing weight and height of team members; YEARBOOK; school newspapers and school district publicity, such as *Ritenour News*, *Inside Ritenour*, *Pepper Box student newspaper (at Ritenour High School)*; *KRHS-90.1 FM* (Ritenour High School’s radio station), *Ritenour LIVE* (Ritenour High School student online news) and the Ritenour School District Website, social media sites and other district-sponsored websites.

Such information, as listed above, is also considered a “public record,” which must be released upon demand to any person who requests it, under the Missouri Sunshine Law. Parents of students and students 18 years of age or older have the right to refuse the designation of the above information as directory information. If a parent, guardian, or eligible student does not want the district to release the directory information listed above, they must notify the Assistant to the Superintendent of Student Services in writing within 10 days of receiving this notification of the information they do not want released. The Assistant to the Superintendent of Student Services has district-wide responsibility for student educational records and, as such, is the custodian of the records. Anyone having questions regarding school policy relating to student records is welcome to contact Ritenour Student Services at 2420 Woodson Road, St. Louis, MO 63114 or by calling (314) 493-6055.

Complete details of the Family Education Rights and Privacy Act (FERPA) and other public notices are available on the Ritenour School District website, www.ritenourschools.org.

Yes, I consent to FERPA Notice of Directory Information.

I understand my consent will allow my child(ren), listed below, to appear in the yearbook, athletic rosters, programs for activities like plays or concerts, school directory and other school/district informational pieces. **Please print student(s) name(s) below:**

- 1. _____ 2. _____
- 3. _____ 4. _____

No, I wish to OPT-OUT of FERPA Notice of Directory Information.

I understand by opting out, my child(ren), listed below, will NOT be included in the yearbook, athletic rosters, school directory and other school/district informational pieces. **Please print student(s) name(s) below:**

- 1. _____ 2. _____
- 3. _____ 4. _____

Date: _____

Parent/Legal Guardian Signature

Parent/Legal Guardian Signature